

# VALLEY VIEW

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## PUBLIC SCHOOLS

### Access “H: Drive” from Anywhere Using FILR

Direct access to your H: drive and other shared folders from your mobile device. You can use your smartphone, tablet, netbook, laptop, ipad, or smartphone to obtain direct access to your files and folders. There is no need to copy your file(s) to an external location like dropbox and worry about where you saved the latest version of your file, the security of your files, the speed of your internet access, how to get a virus free client, and how to correctly install the ie:dropbox client.

With Filr, you can access your files and folders using the built-in web browser or install the FILR app on your smartphone.

#### **Filr**

With Filr, your files remain on the existing server, eliminating the need to move or duplicate files. Filr integrates seamlessly with your existing folders, including home directories and network shares. This allows immediate access to your files.

Filr uses your Novell ID and Password for file access. This ensures authorized access and eliminates another id and password to remember.

#### **Option 1 / The Web Based Version:**

You can try out the web based version of Filr by going to: <https://filr.vv.k12.ar.us:8443> in any web browser. If you see: There is a problem with this website's security certificate. Click on: Continue to this website.

1. Enter your ID and Password (novell Login & Password) and you should then see the link to Home in My Files.
2. To SIGN OUT, click your name in the top RIGHT HAND CORNER of the Screen and click the SIGN OUT Button.
3. Technical Documentation on using FILR can be found at: <https://www.novell.com/documentation/filr-3/filr-user-access/data/bookinfo.html>

#### **Option 2 / From Your Mobile Device:**

The Filr mobile app is available in the Apple iTunes, Google Play, and Amazon app stores. Filr is free and you will need to search for FILR and install it.

1. It will ask you 3 things once the application is installed and is run for the first time:
  - Your Novell User ID:
  - Your Novell Pwd:
  - The server URL: <https://filr.vv.k12.ar.us:8443>

If you see: There is a problem with this website's security certificate or any Security Certificate Error. Click on: Continue to this website or just Continue